



Idaho State Department of Agriculture

Crop Residue Disposal Registration Form

CRD0004

Contact Name:	Date:
Company Name:	Primary Phone:
Physical Address:	Cell Phone:
Mailing Address (if different than above):	Additional or Home Phone:
City, State, Zip Code:	County of Fields:

Description of Fields

Field Name or Number	Latitude	Longitude	Location	Class of Field*	Fire Supervisory Area	Acreage
Field:	Degrees	Degrees	Township	Class:		
	Minutes	Minutes	Range			
	Seconds	Seconds	Section			
Field:	Degrees	Degrees	Township	Class:		
	Minutes	Minutes	Range			
	Seconds	Seconds	Section			
Field:	Degrees	Degrees	Township	Class:		
	Minutes	Minutes	Range			
	Seconds	Seconds	Section			
Field:	Degrees	Degrees	Township	Class:		
	Minutes	Minutes	Range			
	Seconds	Seconds	Section			
Field:	Degrees	Degrees	Township	Class:		
	Minutes	Minutes	Range			
	Seconds	Seconds	Section			
*Class of Field: I - Turf Grasses, II - Cereal Grain, III – Field and Forage Grasses, IV – Other (Specify)					Total Acres:	

NOTE: All persons burning crop residue in Boundary, Bonner, Kootenai, Shoshone, Benewah, Latah, Clearwater, Lewis, Nez Perce, and Idaho County must include a **\$2.00 per acre registration fee** to ISDA with their field registration. This fee must be mailed directly to ISDA. Questions regarding this fee should be directed to ISDA. Any person burning crop residue must follow the guidelines set out in Title 22, Chapter 48, Idaho Code and IDAPA 02.06.16, including registration of all fields to be burned prior to receiving approval to burn crop residue. Any person intending to burn crop residue must first contact ISDA or the local ISDA Crop Residue Disposal (CRD) Coordinator for burning authorization. On the Nez Perce and Coeur d'Alene Reservations, the appropriate Tribal CRD Coordinator must be contacted. Each grower is responsible to register and request which field is to be burned and the number of acres to be burned. Contact ISDA or the Tribal CRD Coordinator when the field burn is completed. **Prior to burning, ISDA recommends that you notify your field neighbors, county sheriff and local fire department.**

Signature _____

Date _____

ISDA
 Address PO Box 790
 Boise ID 83701
 Fax Number 208-334-3547
 Telephone Office: 208-332-8628
 Toll free: 866-224-2456

Nez Perce Tribe-ERWM
 PO Box 365
 Lapwai, ID 83540
 208-843-7378
 Office: 208-843-7375
 Burn Request June-Oct:
 208-790-1154

Coeur d'Alene Tribe
 PO Box 408
 Plummer, ID 83851
 208-686-0603
 Office: 208-686-5818
 Toll free: 800-829-2202



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Please locate and identify in the box below: Field(s) to be burned, access roads, highways, houses, or other items that could be impacted by the burning to be conducted. When more than one field is shown, label the field using the field number from Page 1. Attach additional pages as needed to register multiple fields. Including a copy of your track map is also acceptable. *Please ensure that your field location information is accurate.*

Township:	Range:	Section:
Latitude Degrees:	Latitude Minutes:	Latitude Seconds:
Longitude Degrees:	Longitude Minutes:	Longitude Seconds:
Field Numbers(s):		

Remarks:



ADDITIONAL INSTRUCTIONS AND INFORMATION

The following additional instructions will assist you in completing the ISDA Crop Residue Disposal Registration Form. This form is required for registering all agricultural fields for the purpose of burning the remaining crop residues after harvest operations, or any residue that falls under the authority of the Crop Residue Disposal (CRD) Program (see Title 22, Chapter 48, Idaho Code and IDAPA 02.06.16).

Persons registering fields within the Nez Perce Reservation or the Coeur d'Alene Reservation:

1. Persons who are required to register fields for agricultural burning that lie within the Nez Perce Reservation, as described in the 1863 Treaty with the Nez Perce Tribe, or the Coeur d'Alene Reservation are required to pay the \$2.00 per acre registration fee (as required by Title 22, Chapter 48, Idaho Code) associated with the Statewide CRD Program directly to ISDA in addition to any fees required by the Nez Perce Tribe or Coeur d'Alene Tribe. The fee for the Statewide CRD Program must be mailed to ISDA in the form of a check or money order with the registration.
2. **Registration of fields on the Nez Perce Reservation:** For persons registering fields within the Nez Perce Reservation, please mail this registration form and fees directly to ISDA. You will also need to comply with regulations of the Nez Perce Tribe that includes separate registration. All Burn requests and post-burn reports must be made to the Nez Perce Tribe.
3. **Registration of fields on the Coeur d'Alene Reservation:** For person registering fields within the Coeur d'Alene Reservation, please mail the registration form and fees directly to ISDA. You will also need to comply with the regulations of the Coeur d'Alene Tribe that include \$1.00 per acre registration fee (as required in Smoke Management Plan & Tribal Codes 13-24.01, 13-25.01 and 13-26.01). All Burn requests must be made to the Coeur d'Alene Tribe.

Persons registering fields within the State of Idaho that ARE NOT located in Boundary, Bonner, Shoshone, Kootenai, Benewah, Latah, Clearwater, Lewis, Nez Perce, and Idaho Counties:

Persons registering fields that are not located in the ten (10) northern Idaho counties are not required to pay registration fees for field burning. The registration form must be mailed or faxed to ISDA prior to field burning.

Filling out the registration form:

1. **General Information (name, date, address, phone).** Please ensure that the information provided on the registration form is current and has the following information:
 - a. **Name.** Contact name of current land owner, lessee, or other person that has direct managerial control over the fields being registered.
 - b. **Date.** Current date the registration was completed.
 - c. **Company Name:** Company name associated with current land owner, lessee, or other person that has direct managerial control over the fields being registered.
 - d. **Address, city, state, zip code, and county.** Current physical address of the person registering the field. Please include the mailing address if different.
 - e. **Phone.** Current telephone number(s) of the person registering the field(s). This telephone number must be a number that the CRD coordinator can use to contact you concerning authorizations to burn, registration information, etc. If you have multiple telephone numbers please also include that information, listing the best contact number as "primary".



2. Description of Fields (field number, location of field, class of field, and number of acres).

- a. **Field Number.** Designate each field you register with a field number. For example, if you have five fields to register for field burning, designate them as Field 1, Field 2, Field 3, etc. If you have a preexisting numbering or classification system, such as a track number, you may use those numbers.
 - b. **Location of the Field.** Give the physical location of each field by providing the specific Township, Range and Section of the field, and/or the Latitude/Longitude Degrees, Minutes and Seconds. If grower has either Latitude/Longitude or Township, Range and Section information for the location, it is easy to use a converter to get the other information. Please ensure that either is accurate.
 - c. **Class of Field.** The class of field corresponds to the type of residues that are currently in the field. Please use the key located below the "Description of Fields" table. Please note that if the field class is IV (other), you must include a description of the residue that is in the field.
 - d. **Number of Acres Registered.** Insert the number of acres for each field.
- 3. Map and Cropping Information (page 2).** This portion of the registration form will provide the location of all the fields being registered in a map format.
- a. **Map Information.** This may be provided by physically drawing the location of the field in the box provided, or by providing existing maps of your fields with each of the fields marked and designated the same as in the "Description of Fields" table. Whichever method is used, the information must be adequate so that the field(s) can be easily recognized and located by the CRD coordinator.
 - b. **Remarks.** This block is provided for additional information necessary for location of the field(s) in the map information. Directions from a major road will be helpful if the field(s) is/are located in a remote location. Any special considerations for burning the field that would be helpful to the CRD coordinator can be listed here, as well, such as proximity to schools, hospitals, towns, canyon rims, major roadways, etc.

If you have any questions concerning the registration form or the registration process, please contact the appropriate agency listed on the front page of the registration form.

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Retain by agency for 3 year and then destroy.